



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		UNI TRUST SURAJBA MAHILA ARTS COLLEGE
Name of the head of the Institution		Dr. Hasit H. Mehta
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02682566555
Mobile no.		9825780889
Registered Email		utsmahilaarts@yahoo.in
Alternate Email		utsmahilaarts@gmail.com
Address		Sardar Baug, Mill Road
City/Town		Nadiad
State/UT		Gujarat
Pincode		387001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Swapnil Nirmal Kumar
Phone no/Alternate Phone no.	02682566555
Mobile no.	9104851864
Registered Email	utsmahilaarts@yahoo.in
Alternate Email	utsmahilaarts@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mahilaarts.org/aqar.html
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mahilaarts.org/calender.html

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.11	2008	16-Sep-2008	16-Sep-2008
2	B	2.92	2014	10-Dec-2014	10-Dec-2014

6. Date of Establishment of IQAC	31-Mar-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Social media Group of Alumina and x employers created and run by IQAC	11-Dec-2017 00	0

SPIC MACAY programme	05-Feb-2018 00	489
Fifteen day women empowerment celebration	03-Aug-2017 00	405
Dharmsinh Desai University. Faculty of Dental Science and UTS Mahila Arts college, Nadiad free medical camp for students	26-Sep-2018 3	300
department Mrs Jagruti M Desai acquired PHD degree Jyoti Vaishnav cleared NET	06-Jan-2018 00	0
Faculty of Economies & Gujarati	20-Apr-2017 3	2
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	District Location of the College	UGC	2012 5	187500
UGC	IQAC	UGC	2012 5	300000
UGC	Under Graduate Development Assistance	UGC	2012 5	440000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

Yes

during the year?	
If yes, mention the amount	300000
Year	2012

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Drop Out rate reduced and more villages are added into educational survey. Each Department has prepared a list of Slow, Medium and Fast Learner students, to strengthen teaching learning process of students Registration work for government approved Sanidhya Skill Fashion Design Retail Management course is started. Fashion Design is 2 years course and Retail Management is 1 Year course. 9 Placement fairs were organized in college and organized Rajasthani Folk Dance and Music in college by International Folk singer Shree Bhutte Khan Team as well as Arranged GK competition under IQAC Placement Cell. Created monitoring committee of three members on 01/08/2016 to make the teaching learning process accurate in college and for follow up of academic calendar.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Skill development courses (RUDSETI) beauty parlour and Telly computer	beauty parlour 8 Telly computer 26
encouragement for women empowerment organized women job fair	Participated - 400 Selected - 227
Dharmsinh Desai University. Faculty of Dental Science and UTS Mahila Arts college, Nadiad free medical camp for students	300
Arranged GK competition under IQAC & Placement Cell.	126
Fifteen day women empowerment celebration	405
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	24-Feb-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	21-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. To provide full functionality for the academic process 2. To provide full functionality for student progression 3. To provide useful, relevant and optimal [human / other] resources deployment for achievement of the objectives of the College 4. To enable compliance with authorities without errors of commission and omission. This is achieved by a computerised system, properly manned by capable staff, with the help of specially designed software. The Modules currently installed are:</p> <ol style="list-style-type: none"> 1. Admissions Survey [for potential students] 2. Admission process, including Student Identity Module 3. Academic Calendar Module, giving: <ol style="list-style-type: none"> a) The syllabus for each class/year/subject b) Time slot allotment c) Teacher assignment d) Classroom allotment e) Proxy teacher allotment f) Test Module, with: <ol style="list-style-type: none"> i. Test schedule ii. Paper setting module iii. Classroom assignment iv. Supervisor duty assignment v. Admit Card Module vi. Marks Entry Module vii. Result declaration, Publication and Promotion Policy Module g) University Compliance Data for Exams Module 4. Students' Account Module [Fees, Deposits, Library fees, Other fees/charges and Fines] 5. College Accounts System 6. Library Management System 7. HR Accounts and Records System 8. Administration Module: <ol style="list-style-type: none"> a) IQAC Module b) Dead Stock/Assets Control Register Module c) Student Grievance Redressal Module d) Staff Grievance Redressal Module e) Administrative Committees Record Module f) Miscellaneous Administration Module 9. University Compliance Data Module 10. Government Compliance Data Module 11. UGC Compliance Data Module 12. Data Usage Module for the intranet.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of the year, the Academic Calendar is prepared in deliberation with all faculty, which takes into account the curricular requirements of the University as well as the time available depending on the official calendar, also set by the University. The Calendar gives details of the topics to be covered in each session, so that the students can come prepared to the class, which helps subject matter absorption. The college makes sure all the teachers have all the outside teaching material at the beginning of the semester, and develop the prepared teaching material in time, or update if necessary. College also makes sure adequate copies of the textbooks are reference books are available in the Library. Once the semester commences, the Heads of Departments are tasked with tracking the progress of the syllabus. There is also a Curriculum Monitoring Committee, which checks with the students about whether the teaching schedule is being adhered to. The report of this Committee is shared with the Department Heads, and with the faculty who take the necessary action. There is a limit to what the college can do by way of Curriculum Planning and Implementation, since the curriculum is set by the University.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NILL	PGDCA	01/08/2017	01	Employability	Software Development Web Design Programming
NILL	Yoga	01/08/2017	01	Entrepreneurship	Yoga
NILL	Vastu Shastra	01/08/2017	01	Entrepreneurship	Vastu Shastra
NILL	Temple Management	01/08/2017	01	Entrepreneurship	Temple Management
NILL	Jyotish Shastra	01/08/2017	01	Entrepreneurship	Jyotish Shastra

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA (Journalism)		03/07/2017
BID		03/07/2017

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BA		03/07/2017
MA		01/08/2017
PGDCA		01/08/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	90

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Beauty Parlour	12/06/2017	8
Telly Computer	12/06/2017	26

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA		0

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from the EMPLOYERS is utilized in making decisions about the following major issues: 1. Are there any aspects of curriculum which need refining - this is used to revise curriculum, but this serves more as feed forward to the University system, as ours is an affiliated college, not autonomous enough 2. Whether students need any special life skills or soft skills - this is used to devise courses and coaching to meet these requirements, and counsel the students accordingly 3. Are there any gaps in the students in the understanding of various subjects - this is used to feed back to the teachers, and a review is undertaken, with remedial actions as felt necessary. Feedback from the ALUMNI is utilized in making decisions about two major issues: 1.Do the students need to be aware of any adjustment issues while migrating from college life to work life 2.Which subjects do the students need to focus on for which type of career 3.What can the college do additionally to make the college relevant for the students 4. Are there any aspects of the teaching/learning process that the college needs to focus on. These are important feedbacks for the way the college monitors the teaching/learning process. Feedback from the PARENTS is utilized in making decisions about the following major issues: 1.To learn how the college is impacting the lives of the students 2.To learn if</p>

there are any difficulties the students have in attending or in meeting the academic requirements 3.To learn about future student pool and their changing preferences, characteristics and aspirations Feedback from the STUDENTS is utilized in making decisions about the following major issues: 1.To learn about their changing aspirations, preferences and influencers 2.To learn about their stressors and pain points 3.To learn about the blocks in their understanding of various subjects and performance improvements 4.To learn about administrative difficulties 5.To learn if they have issues they do not want to share openly but only under the cover of anonymity Feedback from the FACULTY is utilized in making decisions about the following major issues: 1.To find out the issues in delivery of instruction and teaching material 2.To learn about the characteristics of each class and their learning competence 3.To serve as a basis for improvement of teachin/learning process 4.To iron out the administrative and personnel issues

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		130	156	145
MA		210	60	69

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	145	69	5	5	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
5	18	4	8	8	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the College has a very evolved system of mentoring, starting even before the admission. It is very essential and useful for a college which gets most of its students from the sociallyeconomicallyeducationally disadvantaged sections, from the rural areas. Educational Survey – In the end of the year 201516, faculties visit the schools whichever are given to them. They give a lecture to the students about motivation for higher education and how to lessen the exam fear and collects the student address and contact details for admission. Faculties contact the HSC students to wish them for their exams. After the board results, faculties contact the students and divide them particularly as A, B C (APass possibility for admission, B Pass and yes/no for

admission, C Fail). Faculty field visit to A B students personally. Apart from this, they also visit the students those who are not studying. After all this procedure, at the time of admission faculties help the students for admission process and also contact the remaining students. This creates a personal bond between the students and the faculty which serves as the foundation for mentoring, as it starts off even before a student seeks admission, and the faculty and staff have visited the prospective student at her home. Students are encouraged to approach and seek advice, help or intervention from the faculty or staff through the mentors. Finally the learning from the Mentoring is shared within faculty to see if there are any patterns for the present, and any evolving patterns can be seen. Student Grievance Cell – This year we received 13 grievances from students and from that 12 problems were solved.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
214	18	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	8	3	2	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Hasit H. Mehta	Principal	Member of For Foreign University Collaboration Committee SPU
2018	Dr. Hasit H. Mehta	Principal	Member of Board of Study of SPU
2018	Dr. Hasit H. Mehta	Principal	D.lett South America
2018	Dr. Hasit H. Mehta	Principal	Narmad Chandrak for Article in Parab Magazine
2018	Dr. Hasit H. Mehta	Principal	Member of For Foreign University Collaboration Committee SPU
2018	Dr. Hasit H. Mehta	Principal	Member of Advisory Committee Education College Petlad.
2018	Dr. Hasit H. Mehta	Principal	Member of Investigation Committee Dhangdra College
2018	Dr. Hasit H. Mehta	Principal	Award Selecting Committee Darshan Foundation Ahemdabad
2018	Dr. Hasit H. Mehta	Principal	Examination

			Committee
2018	Dr. Bhavika Parekh	Associate Professor	Examination Committee
2018	Jyoti Vaishnav	Lecturer	NET Cleared
2018	Dr. B. T. Dodiya	Associate Professor	Member of Board of Studies P G SPU
2018	Dr. J M Desai	Lecturer	PHD

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	U G	Semester	26/03/2018	02/04/2018
MA	P G	Semester	26/03/2018	02/04/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the Continuous Internal Evaluation (CIE) system, we have managed to address the following issues in the system: 1. Appropriateness: the extent to which the system (1) tests the ability and learning of the students, (2) the extent to which it serves as feedback for students and faculty, and (3) the extent to which it helps them improve their performance subsequently. This is done principally by the faculty getting together after a Test and comparing notes on the performance, both within their area as well as across the areas. Then a decision is taken about how the students have actually performed, and classify them into Slow, Medium and Rapid Learners. Special and appropriate feedback is given to the students individually or in group as appropriate, and Remedial and Advanced classes are organised. 2. Integrity: to ensure that the question paper remains secret till the time of the exam, the paper setter sets the paper on her/his own computer, from which is transmitted, passwordprotected, over the network to the Central Computer. A printout is taken just an hour before the actual examination. Only the teacher knows the password. As a result, everyone knows that only the teacher knows what is there in the question paper, so there is no chance of leakage.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This Calendar is prepared at the beginning of every academic year, prior to commencement of the teaching session, in consultation with all faculty, and with review of experience of the previous years, and the University instructions and guidelines for the coming year. It is given to all students at the time of commencement (pravesh utsav), and they are instructed to be prepared for each module as per the Calendar. This helps them come prepared to class, thus they are able to take maximum advantage of the classroom time. Further, the College also has a Curriculum Monitoring Committee, composed of faculty, which physically goes from class to class and takes feedback from students about how far the curriculum has travelled. The information so gathered is compiled and compared with the expected progress, and any deficiencies or shortfalls are identified and discussed with the concerned

faculty members and heads of departments, and remedied.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mahilaarts.org/result.html>,
<http://www.mahilaarts.org/placement1.html>,
<http://www.mahilaarts.org/spachivement.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA		107	99	92.52
PG	MA		49	45	91.84

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mahilaarts.org/feedback.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1	UGC	481600	444000

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Principal Dhiraj Parikh Smruti Prize	Vankar Binal J	College	10/03/2018	1st
Arpita Harishbhai Parekh Smruti Prize	Makwana Mayuri N	College	10/03/2018	1st
Arpita Harishbhai Parekh Smruti	Talpada Ankita R	College	10/03/2018	1st

Prize				
Arpita Harishbhai Parekh Smruti Prize	Shah Kajal K	College	10/03/2018	1st
Arpita Harishbhai Parekh Smruti Prize	Cavada Bhumika N	College	10/03/2018	1st
Arpita Harishbhai Parekh Smruti Prize	Zala Pinakini M	College	10/03/2018	1st
Elocution Competition	Rajpurohit Archana	Nehru Yuva Kendra	08/01/2018	2st
Singing Competition	Memam Asthanabanu M Dabhi Palak J Jadeja Kinjal V	College	10/08/2017	1, 2, 3
Mahedi Competition	Suthar Priyanka G Suthar Rekha K Ansari Mahvespari	College	24/08/2017	1, 2, 3
Rangoli Competition	Rohit Nikita K Marvadi Alka R Diwan Shahin Y	College	24/08/2017	1, 2, 3
Painting Competition	Ansari Afsa T Chouhan Bhavna V Parmar Urmila R	College	24/08/2017	1, 2, 3
Elocution Competition	Yagnik Riddhi A Khristi Palak I Khureshi Farzana M	College	26/08/2017	1, 2, 3
Bhartiya Sanskruti Gyan Prtiyogita	Kureshi Mehrunisha M	District Level	09/09/2017	1st
Bhartiya Sanskruti Gyan Prtiyogita	Kureshi Mehrunisha M	Taluka Level	09/09/2017	2st
Youth Festival Light Vocal	Memam Asthanabanu M	Uni. Level	12/09/2017	1st
Navratri Compaction Best Action	Yagnik Riddhi Desai Priyanka Barot Chandni	College	25/09/2017	1, 2, 3
Navratri Compaction Best Dress	Parekh Amisha Marvadi Alka Chauhan Nimisha	College	25/09/2017	1, 2, 3
Nandini Madhur Smruti Prize	Makwana Mayuri N	College	10/03/2018	1st
Nonstop Garba	Vankar Binal	College	25/09/2017	1, 2, 3

	Chauhan Chital Rajpurohit Archana			
Fashion Day	Devakiya Rasmika Rajpurohit Archana Ansari Afsha	College	10/01/2018	1, 2, 3
Traditional Day	Marvadi Alka Sodha Parmar Kajal Rajpurohit Anamika	College	12/01/2018	1, 2, 3
Elocution Competition	Rajpurohit Archana	Nehru Yuva Kendra	18/01/2018	2st
Essay Competition Vijay Padam Award	Sodha Priya M	Inter College	27/01/2018	1st
Rita Brahmhatt Raupya Chandrak Adhyapak Parivar Adhiveshan smruti Prize Principal Dhiraj P Parikh Smruti Prize	Shah Kajalben Kantilal	College	10/03/2018	1st
Adhyapak Parivar Smruti Prize	Kureshi Farzana Mo. Salim	College	10/03/2018	2st
Principal Dhiraj Parikh Smruti Prize	Kureshi Farzana Mo. Salim	College	10/03/2018	1st
Adhyapak Parivar Smruti Prize	Shaikh Busranaz Khursid	College	10/03/2018	3rd
Nandini Madhur Smruti Prize	Shankhla Monika D	College	10/03/2018	1st
Nandini Madhur Smruti Prize	Parmar Nisha M	College	10/03/2018	2st
Nandini Madhur Smruti Prize	Talpada Ankita R	College	10/03/2018	1st
Nandini Madhur Smruti Prize	Desai Priyanka R	College	10/03/2018	2st
Nandini Madhur Smruti Prize	Dabhi Laxmi R	College	10/03/2018	3rd
Nandini Madhur Smruti Prize	Shah Kajal K	College	10/03/2018	1st
Nandini Madhur Smruti Prize	Kureshi Farjana M	College	10/03/2018	2st

Nandini Madhur Smruti Prize	Shaikh Bushra K	College	10/03/2018	3rd
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/12/2018

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
13	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economies	1	00
International	Psychology	2	00

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	4
Sociology	2
Gujarati	1
Psychology	8

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Bhartiya P aripresya. . Pariyava ran Avnati	BNP	Environmen tal Challenges Multidisci plinary Pe rspective	2017	0	00	0
Gujarati Nibadhano	HHM	Parab	2017	0	00	0

Judo Vanak						
Majbut Lokshahi Matdanani Bhumika	Girishabha i Patel	Ayudh prakasan Bhavnagar	2017	0	00	0
GST Bhartiya Arthtantra Parni Asaro	RRP	Arth Sankalan	2017	0	00	0
Environmen tal Challenges	JMD	Surbhi Pub lication Ahmedabad	2017	0	00	0
Nananu Arth Sasrtra	JMD	Gurg Publi cation Ahmedabad	2017	0	00	0
00	RRP	Environmen tal Challenges Multidisci plinary Pe rspective	2017	0	00	0
Pariyavara n Ane Prdusahan ni Manoveg yanik Asaro	PNP DS	Environmen tal Challenges Multidisci plinary Pe rspective	2017	0	00	0
A Study of Social Maturity, Self control and adjustment of high school students	PNP DS	Internatio nal Journal Solapur Maharatra	2017	0	00	0
A Study of Social Maturity and adjustment of high school students	DS	Redshine P udlication V V Nagar	2017	0	00	0
A Study of Self control and adjustment of high school students	DS	Redshine P udlication V V Nagar	2017	0	00	0

Parent child relationship of high low achieving students	DS	Redshine P udlication V V Nagar	2018	0	00	0
Parent child relationship of high low achieving boys girls	DS	Redshine P udlication V V Nagar	2018	0	00	0
Aaj na Balkoma vachan lekhan ni akhamta ek mansik munzvan	PNP	Gharshala Ahmedabad	2017	0	00	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2017	0	0	00

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	4	5	1
Presented papers	2	1	2	0
Resource persons	0	0	3	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga	Nehru Yuva Kendra	2	150
voting Awareness	NSS	2	7
7 Day Camp	NSS	2	105
Cleanness Campaign	NSS	2	55

Program			
College Establish day Celebration	NSS	2	150

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Elocution Competition	Certificate Prize of Rs.1000	Nehru Yuva Kendra	1

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Library Visit (SCO)	UTS Mahila Arts, Nadiad	Library Visit	1	25
Library Visit (SCO)	UTS Mahila Arts, Nadiad	Library Visit	1	28
Importance of Child Stories (PSY)	UTS Mahila Arts, Nadiad	Importance of Child Stories	1	104
Importance Rhymes(PSY)	UTS Mahila Arts, Nadiad	Importance Rhymes	1	104
Free Dental Camp (PSY)	Dharmsinh Desai University. Faculty Dental Science and UTS Mahila Arts, Nadiad	Free Dental Camp	21	300
Free Dental Camp (PSY)	Dharmsinh Desai University. Faculty Dental Science and UTS Mahila Arts, Nadiad	Free Dental Camp	21	300
Government National Mental Health Program (PSY)	UTS Mahila Arts, Nadiad	Government National Mental Health Program	6	486
Study Tour (PSY)	Navprabhat Vyasan Mukti Kendra. Nadiad	Study Tour	2	10
Poetry Competition (GUJ)	Bhadaran College	Poetry Competition	1	1
Group Activity (GUJ)	UTS Mahila Arts, Nadiad	Group Activity	1	0

Poetry Reading (GUJ)	UTS Mahila Arts, Nadiad	Poetry Reading	1	0
Essay Competition (GUJ)	Commerce And Arts College. Mahudha	Essay Competition	1	1
Bhartiya Sanskruti Gyan Parixa (GUJ)	Nadiad	Bhartiya Sanskruti Gyan Parixa	1	1

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Expert Lecturer (R H Makwana)	489	College	1
Expert Lecturer (Dr ill M Macwan)	489	College	1
Expert Lecturer (Sunita Gamit)	489	College	1
Expert Lecturer (Pratikshaben Bhram bhatt) PSY	489	College	1
Expert Lecturer (J K Barot)	489	College	1
Expert Lecturer(Vijay Jarivala)	489	College	1
Expert Lecturer(Jayesh Poojara)	489	College	1
Expert Lecturer (Dr Kartikey Bhatt)	489	College	1
Faculty Guest Lecture (Sarvoday Vidhyalaya Mandir Nadiad)	01	College	1
Faculty Guest Lecture (Vina)	01	College	1
Faculty Guest Lecture (Sarvoday Vidhyalaya Mandir Nadiad)	01	College	1
Chief Guest (Alina High School)	01	College	1
Expert Lecturer (Pratimaben Mehta) GUJ	489	College	1
Expert Lecturer (Dr Kartikey Bhatt)	489	College	1

Expert Lecturer (Dr Hemant Dave)	489	College	1
Expert Lecturer (Dr M H Patel)	489	College	1
Expert Lecturer (Dr Bhagirath Bhrahm bhatt)	489	College	1
Expert Lecturer (Dr Pinki Pandya)	489	College	1
Expert Lecturer (Jyoti Vaisnav)	489	College	1
Expert Lecturer (Manilal H Patel) SOC	489	College	1
Student Seminar Ipcowala Hall Nadiad (Development of Personality. Sanjay Raval)	21	College	1
Students Seminar (Anand)	05	College	1
Students Seminar (V V Nagar)Students Seminar (V V Nagar)	03	College	1
Students Seminar (V V Nagar)	10	College	1
Students Seminar (Gandhinagar)	09	College	1
Faculty Guest Lecture (Chaklasi)	01	College	1
Faculty Guest Lecture (Makva)	01	College	1
Faculty Guest Lecture (Aklacha)	01	College	1
Faculty Guest Lecture (Godasar)	01	College	1
Faculty Guest Lecture (Mohdel)	01	College	1
Faculty Guest Lecture (Mahudha College)	01	College	1
Faculty Guest Lecture (Magroli)	01	College	1
Faculty Guest Lecture (Jivan Vikas School Nadiad)	01	College	1
Faculty Guest	01	College	1

Lecture (Pij)			
Faculty Guest Lecture (Rudan)	01	College	1
Faculty Guest Lecture (Palaiya)	01	College	1
Faculty Guest Lecture (Mahisha)	01	College	1
Faculty Guest Lecture (Alina)	01	College	1
Faculty Guest Lecture (Undara)	01	College	1
Faculty Guest Lecture (Fatepura)	01	College	1
Faculty Guest Lecture (Vanthvadi)	01	College	1
Faculty Guest Lecture (Sandhana)	01	College	1
Faculty Guest Lecture (Khambhali)	01	College	1
Faculty Guest Lecture (Neharu Yuva Kandra)	01	College	1
Faculty Guest Lecture (Sanskar Vidhyalaya Nadiad)	02	College	1

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Exposure to Industry requirements	Live Interaction	Mc Donald India - Surat	15/06/2017	15/06/2017	13
Exposure to Industry requirements Exposure to Industry requirements	Live Interaction	Macqur H . R Solution - Ahmedabad	15/06/2017	15/06/2017	12
Exposure to Industry requirements	Live Interaction	LIC of India - Nadiad	15/06/2017	15/06/2017	08
Exposure to Industry requirements	Live Interaction	Smart Consultant Vadodara	15/06/2017	15/06/2017	17

Exposure to Industry requirements	Live Interaction	Cogent EService Pvt.Ltd Vadodara	15/06/2017	15/06/2017	08
Exposure to Industry requirements	Live Interaction	Mahavir Timbers Shri Ashapuri Saw mill	15/06/2017	15/06/2017	05
Exposure to Industry requirements	Live Interaction	ICICI ITM Skill	15/06/2017	15/06/2017	03
Exposure to Industry requirements	Live Interaction	Shiv Shakti Biotech - Ahmedabad	15/06/2017	15/06/2017	04
Exposure to Industry requirements	Live Interaction	Life Guard Advisory Services Pvt.Ltd - Ahmedabad	15/06/2017	23/06/2017	03
Exposure to Industry requirements	Live Interaction	Cogent EService Pvt.Ltd. Vadodara	23/06/2017	23/06/2017	17
Exposure to Industry requirements	Live Interaction	Snes Resort Pvt.Ltd Goblaj Kheda	23/06/2017	23/06/2017	08
Exposure to Industry requirements	Live Interaction	Connect 2 career Vadodara	23/06/2017	23/06/2017	12
Exposure to Industry requirements	Live Interaction	Smart consultant Vadodara	23/06/2017	23/12/2018	26
Exposure to Industry requirements	Live Interaction	Macqur H . R Solution - Ahmedabad	23/06/2017	23/06/2017	15
Exposure to Industry requirements	Live Interaction	LIC of India - Nadiad	23/06/2017	23/06/2017	06
Exposure to Industry requirements	Live Interaction	ETC Agro Processing Pvr.Ltd - Varsola Kheda	23/06/2017	23/06/2017	08
Exposure to Industry requirements	Live Interaction	ADF Foods Ltd. Nadiad	23/06/2017	23/06/2017	33
Exposure to Industry requirements	Live Interaction	Ambika Polymer - Hariyala Kheda	23/06/2017	23/06/2017	12
Exposure to Industry	Live Interaction	Reliable First -	23/06/2017	23/06/2017	02

requirements	Ahmedabad		
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Samju Laxmi Hospital, Nadiad	04/10/2017	Monitoring Student Health	260
Dahyi Laxmi Library Nadiad	23/09/2017	Understanding Curriculum other aspects	489

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1211942	1152356

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	Lite 2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11039	488233	9	1420	11048	489653
Reference Books	9844	228589	5	1255	9849	229844

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	N.A.	01/12/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	20	1	1	5	6	20	
Added									
Total	50	1	20	1	1	5	6	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Educational Media and Resources Centre, UTS Mahila Arts College, Nadiad	http://www.mahilaarts.org/content.html

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.35	5850	0.28	26573

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our policies and procedures for maintaining and utilizing our assets stem from the basic philosophy that the asset is useful if it is maintained properly, and it is up to us to make sure it is in usable condition - or to take action. (1) We first created a List of the Facilities that the College was having, and then the Register of all the Assets and Equipment in the College, normally known as the Dead Stock Register. This had to be done as the old one was worn out. (2) All equipment and assets were classified with the respective Facilities or Units of the College. (3) Then this Register was updated and verified physically. (4) Any discrepancies were resolved. Some items had been lent out to other institutions and were brought back. A few items could not be traced, and were finally marked as "Missing" in the Register. (5) From these, separate lists were made about the maintenance needs of the assets, and respective Maintenance Schedules were drawn up. (6) Then a Maintenance Calendar was drawn up, which gives advance warning of the upcoming maintenance needs of the different equipment, assets and facilities, so that the needs can be addressed as Preventive Maintenance. This helps us in three ways: (i) it minimises the

chance of accidents, harm and damage (ii) it minimises the repairs cost (iii) it makes the equipment available for a longer time (the "uptime") (iv) it prolongs the life of the asset. (7) Things do break down unexpectedly. So, over and above the Maintenance Calendar, all people concerned with any assets, or when they use any equipment, are trained to give the object a lookover whenever they use it, preferably before using it as well as after the use, before packing it for storage. Any potential damage seen at this stage is reported to the concerned person, who is empowered to act on this immediately, further minimising the chances of breakdown, and consequent harm, damages or disruption. (8) Any asset not usable for a period pending repairs is labeled so very prominently, or with a clear warning for its use, so that it may not harm the user, and further damage may be avoided. (9) Finally, if the asset is found unrepairable, it is removed from the regular facilities, and disposed off as and when appropriate. There is a process specified for this also, depending on the Disposal Process specified by the manufacturer.

<http://www.mahilaarts.org/library.html> <http://www.mahilaarts.org/facility.html>
<http://www.mahilaarts.org/computerlab.html> <http://www.mahilaarts.org/teachingtools.html>
<http://www.mahilaarts.org/sports.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC ST OBC Minority PH	191	500000
Financial Support from Other Sources			
a) National	Poor girls help	6	12650
b) International	NIL	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
PGDCA	01/08/2017	13	Shree Somnath Sanskrit University
Diploma in Yoga	01/09/2017	15	Shree Somnath Sanskrit University
Diploma in Vastu Shastra	01/09/2017	12	Shree Somnath Sanskrit University
Diploma in Temple Management	01/09/2017	40	Shree Somnath Sanskrit University

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passed in the comp. exam	Number of students placed

			activities		
2018	Women Empowerment	405	34	0	0
2018	G.K. Test	126	126	0	0
2018	Career Counselling seminar (JMD)5-1-18	489	0	0	0
2018	Workshop on Competitive Exams (banking academy, surat)11-1-18	489	0	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	16	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Mc Donald India - Surat Macqur H . R Solution - Ahmedabad LIC of India - Nadiad Smart Consultant Vadodara Cogent EService Pvt.Ltd Vadodara Mahavir Timbers Shri Ashapuri Saw mill - ICICI ITM Skill - Shiv Shakti Biotech - Ahmedabad Life Guar	502	300	00		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	303	HSC, BA	Gujarati, Economics, Sociology	UTS Mahila Arts College, Nadiad	BA, MA, PGDCA

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli	College	16
Mehndi	College	26
Elocution Competition	College	14
SPIC MACAY (Rani Khanam)	International	1
Singing Competition	College	1
Painting Competition	College	13
SPIC MACAY (Parth Sarthi)	International	1
Bhartiya Sanskruti Gyan Pratiyogita	District	1
Sanskriti Swadhyai Kasoti Shibir	District	1
15 Days Garba Training	College	1
Inter College Youth Festival (Light Vocal)	Uni. Level	1
Inter College Youth Festival (Group Song)	Uni. Level	6
Inter College Youth Festival (Elocution Competition)	Uni.. Level	1

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold medal	International	1	0	NIL	Saroj Khusbu

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Council to serve in place of the "Student Union" set with its own objectives with the guidance of the institute A faculty leads the Council with a final year student being the general secretary. Students are encouraged to be a part of the decisionmaking process supporting democratic form of governance. This is achieved by • Forming a student council with class representatives • Representatives of all student related activities • Involving class representatives and batch representatives in the meetings held by heads of the departments with the class teachers A unique feature of the Institute is the Art of Living program conducted for both faculty and students. This program is completely sponsored by the management. Moreover, in all decisionmaking bodies the student representatives hold a good position and also participate in any decision making with their opinion. In IQAC cell the student's members also plays a pivotal role. In Grievance Cell, all decisions are decided in a congenital environment.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

32

5.4.3 – Alumni contribution during the year (in Rupees) :

1000

5.4.4 – Meetings/activities organized by Alumni Association :

18/02/2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation: Four major operational areas have seen a great degree of decentralization in the last year: i) Academic [Curricular]: The Heads of respective Departments look after the preparation of the Academic Calendar, with broad session plans, in consultation with faculty. ii) Cocurricular: each activity is identified, and a person is put in charge for the proper functioning. iii) Administrative: here also, each activity such as admissions, formfilling, scholarships etc. is made a responsibility for a person identified for it, and where necessary, a faculty member is also made incharge of this. **Participative management:** two major aspects are covered one is the Curricular Progress Monitoring Committee, which is composed of the faculty, and which monitors after half of every term is over, to see if the syllabus is covered as per schedule. In case of shortfall, the faculty member is consulted. The major activity of the College being curricular, this is Participative Management in the main area of operation of the College. The second is the Library. Unfortunately the Government has not yet filled the post of the Librarian which has been lying vacant for the last 5 years. Hence, we have only a faculty member who can only supervise the operations, not operate it like a fulltime

Librarian. Also, the College has formed a Library Committee of five students, who step in and perform the duties of the Librarian by turns, to provide signal service to their colleagues. Apart from this, Free ST Bus Pass form signature authority is given to Assoc. Prof Dr. Bhavika Parekh. "Bona fide" Certificate signature authority is given to Assoc. Prof Dr. Bhavika Parekh

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Here we have only girls as students. Most of them belong to rural area. So we try to give them chance to recognize their skill and improve it. Gujarat Government also celebrates 50 years of establishment of Gujarat state and due to that we celebrated "Saptadhara". Where our students have taken part actively. Cultural program, sports activities etc. were organized.
Curriculum Development	College follows the Curriculum planned by the affiliated University.
Teaching and Learning	In the beginning of the year academic calendar is prepared and every staff member has to work as per this. Every staff member prepares his/her own teaching plan (unit wise plan). These plans are submitted in the beginning of the academic semester. Here we also give BISAG lectures, experts of the subjects are also invited to deliver lectures. Assignments are given to students, classroom discussions, multimedia teaching, project work are also introduced in college. We also organize educational tour of different department. We also have extra English class for weaker students in English.
Examination and Evaluation	College conducts exam as per the University pattern. The Evaluation is done as per University guidelines and norms.
Research and Development	In our college minor and major research projects are undertaken offered by UGC. Principal also encourages the staff members to present papers in seminars, workshops, and conferences in different levels. We also organize such programs with the support of UGC and Gujarat University, Principal and other staff member have Ph.D. guide ship. Articles and books are written by our learned staff members. One major research is

	going on and three minor once are proposed.
Library, ICT and Physical Infrastructure / Instrumentation	College has a huge library with Sole software, Class rooms of college are equipped with ICT i.e. chalk and blackboard free classrooms Separate theatre and Seminar hall.
Industry Interaction / Collaboration	Visits to industries and other institution are organized to help students in gaining practical knowledge and field experience. A case study on recession was organized by the economics department of the institute for teaching purposes. MOU has been made with Samjulaxmi Hospital for Medical Checkup of Students, MOU made with A.S.Dahilaxmi Library so that students and faculty members get study materials.
Admission of Students	Students get the Admission on Merit Basis, as per University guidelines and norms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> • WiFi facility throughout the institute. • Internet access to all machines • Leave and Attendance of Faculties can be tracked through the IEMCRP software
Finance and Accounts	Tally System for maintaining the accounts in accounts department.
Student Admission and Support	College has created its own, dedicated Management Support Software o As per discussions in the previous year, the following features were added in this Software: ? Student ICard printing ? Student birthday display ? Student result tracking ? Student Internal Marks system.
Examination	College conducts exam as per the University pattern. From this year, we have completely converted as many of the Examination Process to computerisation as possible. These are described below: <ul style="list-style-type: none"> • The question paper is set by the faculty on their own PC, protected by password and transferred to the Examination Centre over LAN only, without a physical copy. The password being only with the Paper Setter, complete integrity is being maintained. • The Sitting Arrangement for the examination is prepared by the Software itself, which generates a list

of the sitting arrangement, the examination schedule, how many students for each subject in each hall at which time slot. • One hour before the time of the examination, the Examination Incharge and the concerned Paper Setter jointly take the printout of the required number of copies of the respective paper for each Exam Hall, put this in an envelope and seal it. These packets are then taken directly to the respective Exam Hall. • This e-governance system ensures complete integrity of the Paper Setting system.

Planning and Development

Each department is provided with computers having internet facility. • The institute Central Library has adequate no. of books, journal, and computer with internet facility. • Library facilities provided by the institute for the students and faculties.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	nil	nil	nil	0

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	nil	nil	01/12/2018	02/12/2018	1	1

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Pandit yug Gujarati Shahitya Parishad	1	14/10/2017	14/10/2017	01

Gujrati Literature Festival Vadodara	1	04/02/2018	04/02/2018	01
Samay Dvip Arts And Com.. College - Kapadvanj	1	10/02/2018	10/02/2018	01
Vallabh Vidhya Nagar Alumina nit	1	03/09/2018	04/09/2018	01
Dr. Ambedkar And Morden India Ambedkar Chair Sociology Department SPU V V Nagar	1	11/09/2018	11/09/2018	01
Academic Scenario of higher Education of Gujarat Rajiv Gandhi Study Circle Chemistry Department SPU V V Nagar	1	24/09/2017	24/09/2017	01
Academic Scenario of Education : A Global Perspective	1	24/09/2017	24/09/2017	01
Indian Diaspora	2	15/02/2018	15/02/2018	02
University Examination Training Program SPU V V Nagar	1	16/09/2017	16/09/2017	01
Personality Development Seminar Sanjay Raval Nadiad	1	08/08/2017	17/08/2017	01
Iswar Petlikar Sahitya Academy Delhi	1	28/07/2017	28/07/2017	01
Bhasha Vigyana Ucharan Prakriya samarpan Arts And Com College - Gandhinagar	1	09/09/2017	09/09/2017	01

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	2	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance free medical facility maternity paternity leave	free uniform group insurance maternity paternity leave loan	free medical facility MoU with public library travel reimbursement facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a system of Internal Audit by a fully qualified practicing Chartered Accountant, every month. This is done currently by Mr. Chetan Shah, FCA. The Auditor compares the Budget and actual expenses as shown in the College books, and any discrepancies are explained in writing to his satisfaction, so that there may be no problems during the statutory and government audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
College Student Union PG	502780	Donation UDISHA Grant Swarnim Gujarat Grant Income from University

6.4.3 – Total corpus fund generated

492130

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents and Teacher Association meeting arranged on 16/02/2018, Friday parent attended the meeting. College arranges Alumni Association meeting at Campus. Feedback and suggestions are discussed during IQAC meeting.

6.5.3 – Development programmes for support staff (at least three)

1) Induction training for the fresh recruits, which included computer training where appropriate 2) Special onthejob training for experienced staff, as per the changing Operations System and Standard Operating Procedures. Not all of these are due to our initiatives, but are to be implemented due to requirements of the affiliating University or governments, both state and centre. 3)

Suggestion schemes, both public and anonymous, to ensure we get the best improvements necessary and available for us.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. There is increase in Guest Faculty Lectures, Faculty seminar, Student Seminar and Faculty Articles and expert lectures compared to previous year's activities. 2. 11 More villages are added into educational survey. 3. Plantation of 100 plants like Gulmahor, Parijat, Karan, Jasud, Jasmine Tulsi in College Campus. 50 students took part in this activity. And 200 Neem, 100 Nilgiri tree saplings were also planted at the College Campus. Most importantly, students are explained the benefits of the plantation, of each type of tree, and the kind of maintenance and care required for each type.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Dharmsinh Desai University. Faculty of Dental Science and UTS Mahila Arts college, Nadiad free medical camp for students	26/09/2018	26/09/2018	26/09/2018	300
2018	Skill development courses (RUDSETI) beauty parlour and Telly computer	12/05/2017	12/06/2017	12/06/2017	34
2018	Arranged GK competition under IQAC Placement Cell.	24/09/2017	24/09/2017	24/09/2017	126
2018	encouragement for women empowerment organized women job fair	17/06/2017	17/06/2017	17/06/2017	400

2018	organized Dance and Music programme in college by International kaththak dancer Rani Khanam and sarod wadak Pandit Parth Sarthi	07/07/2017	05/02/2018	05/02/2018	489
2018	Fifteen day women empowerment celebration	03/08/2017	03/08/2017	03/08/2017	405

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BA (Journalism)	01/07/2017	16/03/2018	10	10
BID	01/07/2017	16/03/2018	3	1
PGDCA	01/07/2017	16/03/2018	9	4
BA (Journalism)	01/07/2017	16/03/2018	10	10
BID	01/07/2017	16/03/2018	3	1
PGDCA	01/07/2017	16/03/2018	9	4
BA (Journalism)	01/07/2017	16/03/2018	10	10
BID	01/07/2017	16/03/2018	3	1
PGDCA	01/07/2017	16/03/2018	9	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Plantation Program is organised every year at our college Campus by NSS wing. 7 Day Camp At Gutal Jain Mandir Water Harvesting Digital Banking information gave to students by bank employees Plantation of 100 plants like Gulmahor, Parijat, Karan, Jasmine Tulsi in College Campus. 50 students took part in this activity.</p> <p>College also organises Plantation programs, distributes saplings to the students to plant trees at their nearby area. Celebration of Yoga Day in College Campus. Awareness of Cleanliness program in college campus, organised by Nadiad Nagarpalika. Students Faculties collected food and contributed money on Makarsankranti Festival and gave to the Nirant Sevashram. 200 Neem, 100 Nilgiri tree saplings were planted at the College Campus.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Provision for lift	No	0
Ramp/Rails	Yes	2
Physical facilities	Yes	5
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	3
Physical facilities	Yes	5
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	3
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	30/05/2017	18	contact rural students	counselling	489

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values Document	01/07/2017	The Human Values Document is displayed prominently and discussed informally in many meetings. A formal review is not undertaken unless formally requested, in order to prevent frivolity.
Code of Conduct for all staff	01/07/2017	Code of Conduct is cited as often as required principally to maintain a sense of fairness in administration, and only rarely to take punitive action.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation	09/11/2017	10/11/2017	60
yoga day	21/06/2017	21/06/2017	150
cleanness awareness camp	08/02/2018	08/02/2018	105
voting awareness	10/07/2017	10/07/2017	7

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Plantation Program is organised every year at our college Campus by NSS wing. Plantation of 100 plants like Gulmahor, Parijat, Karan, Jasmine Tulsi in College Campus. 50 students took part in this activity. College also organises Plantation programs, distributes saplings to the students to plant trees at their nearby area. Celebration of Yoga Day in College Campus. Awareness of Cleanliness program in college campus, organised by Nadiad Nagarpalika. During the year, free OPD is arranged for students. Each Department has prepared a list of Slow, Medium and Fast Learner students, to strengthen teaching learning process of students. From this list arranged extra classes for them. To make the teaching learning process accurate in college and to check whether the teaching is going on according to the academic planner. For this, made committee of three members. Water harvesting is practiced in the college. 200 Neem, 100 Nilgiri tree saplings were planted at the College Campus. Water Harveting</p>
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Dharmsinh Desai University. Faculty of Dental Science and UTS Mahila Arts college, Nadiad free medical camp for students 20 doctors team came for camp. 300 student benefited free medical check up Skill development courses (RUDSETI) beauty parlour and Telly computer 34 students participated in 1 month course organized Dance and Music prodramme in college by International kaththak dancer Rani Khanam and sarod wadak Pandit Parth Sarthi. Government National Mental Health Program 1 day seminar held in college encouragement for women empowerment organized women job fair 400 participated 227 selected. Plantation of 100 plants like Gulmahor, Parijat, Karan, Jasmine Tulsi in College Campus. 50 students took part in this activity. Water harvesting is practiced in the college. 200 Neem, 100 Nilgiri tree saplings were planted at the College Campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The teaching and nonteaching staff of the College personally visited a total of 178 villages around Nadiad as well as the slum areas, and counselled potential students for Higer Education. They were able to convince 76 students from the General category, 100 from the SC, 21 from the ST, 288 from the OBC, and 36 from the minorities, totalling 521 students, to seek admission to the College. In this year, the overall result of Gujarat University was 45.03, while the result of the College was 83.49, thus being 38.46 percentage points more. 1. To encourage students for better results. 2. To start new skill development courses. 3. To organize more programs like music, dance, art etc. 4. Encourage students for more sports activity. 5. Encourage students to take part in cultural activities. 6. To do more activities under NSS and more women empowerment programs under CWDC. 7. Organize more job fairs, so that students can get placement. 8. Encourage staff for further studies and training. 9.

Organise State level Seminars 10. Student Exchange Programmes at Interstate and Interuniversity levels 11. Community Outreach and Talent Promotion programmes for students 12. Strengthening of academic and research competence of college faculty

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To encourage students for better results. 2. To start new skill development courses. 3. To organize more programs like music, dance, art etc. 4. Encourage students for more sports activity. 5. Encourage students to take part in cultural activities. 6. To do more activities under NSS and more women empowerment programs under CWDC. 7. Organize more job fairs, so that students can get placement. 8. Encourage staff for further studies and training.