



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		UNI TRUST SURAJBA MAHILA ARTS COLLEGE
Name of the head of the Institution		Dr. Hasit H. Mehta
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02682566555
Mobile no.		9825780889
Registered Email		utsmahilaarts@yahoo.in
Alternate Email		utsmahilaarts@gmail.com
Address		Sardar Baug, Mill Road
City/Town		Nadiad
State/UT		Gujarat
Pincode		387001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Sardar Patel University
Phone no/Alternate Phone no.	02682566555
Mobile no.	8511825721
Registered Email	utsmahilaarts@yahoo.in
Alternate Email	utsmahilaarts@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.mahilaarts.org/aqar.html">http://www.mahilaarts.org/aqar.html</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.mahilaarts.org/calender.html">http://www.mahilaarts.org/calender.html</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.11	2008	16-Sep-2008	16-Sep-2008
2	B	2.92	2013	10-Dec-2013	10-Dec-2013

### 6. Date of Establishment of IQAC

31-Mar-2009

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organized Seminar by Gujarati department	02-Feb-2019 01	400
Women's care course T.F	01-Aug-2019	30

	03	
Student exchange programme M.D.Shah Arts College Malad, Mumbai [Under MOU]	03-Jan-2019 08	108
Cleared NET faculty [Asha Thakor]	01-Sep-2018 01	1
women job fair	07-Mar-2019 01	266
Beauty Parlour [PMKVY]	01-Feb-2019 02	9
sewing class [PMKVY]	01-Feb-2019 02	10
Gujarat Government [knowledge consortium of Gujarat scheme]Finishing School [ Life skill, Employability skill, Functional English Skill and Spoken English Skill ]	01-Jan-2019 03	40
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	District Location of the College	UGC	2017 05	187500
UGC	IQAC	UGC	2017 05	300000
UGC	Under Graduate Development Assistance	UGC	2017 05	440000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>• Encouragement for women empowerment organized women job fair</li> <li>• Arranged GK competition under IQAC Placement Cell.</li> <li>• Fifteen day women empowerment celebration</li> <li>• Drop Out rate reduced and more villages are added into educational survey.</li> <li>• Each Department has prepared a list of Slow, Medium and Fast Learner students, to strengthen teaching learning process of students</li> <li>• organized International Music programme[SPIIC MACAY] in college by flute player Ronu Majmudar and Saragi Vadak Shree Murad Ali Mithileshdas</li> <li>• Organise certificate course Gujarat Government [knowledge consortium of Gujarat scheme]Finishing School [ Life skill, Employability skill, Functional English Skill and Spoken</li> <li>• Organise certificate course [PMKVY] sewing and Beauty Parlour class</li> <li>• Organize Student exchange programme with M.D.Shah Arts College Malad, Mumbai 108 students participated in it</li> <li>Organized Seminar by Gujarati department participated 400 students and 20 teachers</li> </ul>	

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
Organized Seminar by Gujarati department	Four hundred
Women's care Course [T.F.]	Thirty
Student exchange programme [Under MOU]	One zero eight
Gujarat Government [knowledge consortium of Gujarat scheme]Finishing School [ Life skill, Employability skill, Functional English Skill and Spoken	Fourty
women job fair	two hundred and sixty-sixth
Organise certificate course [PMKVY] sewing and Beauty Parlour class	Nineteen student participated
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Management	20-Aug-2018

<p><b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b></p>	<p>No</p>
<p><b>16. Whether institutional data submitted to AISHE:</b></p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2018</p>
<p>Date of Submission</p>	<p>23-Jan-2018</p>
<p><b>17. Does the Institution have Management Information System ?</b></p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Yes, the College has operationalized a fullyfunctional MIS. The Objectives of the MIS are: 1. To provide full functionality for the academic process 2. To provide full functionality for student progression 3. To provide useful, relevant and optimal [human / other] resources deployment for achievement of the objectives of the College 4. To enable compliance with authorities without errors of commission and omission. This is achieved by a computerised system, properly manned by capable staff, with the help of specially designed software. The Modules currently installed are: 1. Admissions Survey [for potential students] 2. Admission process, including Student Identity Module 3. Academic Calendar Module, giving: a) The syllabus for each class/year/subject b) Time slot allotment c) Teacher assignment d) Classroom allotment e) Proxy teacher allotment f) Test Module, with: i. Test schedule ii. Paper setting module iii. Classroom assignment iv. Supervisor duty assignment v. Admit Card Module vi. Marks Entry Module vii. Result declaration, Publication and Promotion Policy Module g) University Compliance Data for Exams Module 4. Students' Account Module [Fees, Deposits, Library fees, Other fees/charges and Fines] 5. College Accounts System 6. Library Management System 7. HR Accounts and Records System 8. Administration Module: a) IQAC Module b) Dead Stock/Assets Control Register Module c) Student Grievance Redressal Module d) Staff Grievance Redressal Module e)</p>

Administrative Committees Record Module  
 f) Miscellaneous Administration Module  
 9. University Compliance Data Module  
 10. Government Compliance Data Module  
 11. UGC Compliance Data Module 12. Data Usage Module for the intranet.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of the year, the Academic Calendar is prepared in deliberation with all faculty, which takes into account the curricular requirements of the University as well as the time available depending on the official calendar, also set by the University. The Calendar gives details of the topics to be covered in each session, so that the students can come prepared to the class, which helps subject matter absorption. The college makes sure all the teachers have all the outside teaching material at the beginning of the semester, and develop the prepared teaching material in time, or update if necessary. College also makes sure adequate copies of the textbooks are reference books are available in the Library. Once the semester commences, the Heads of Departments are tasked with tracking the progress of the syllabus. There is also a Curriculum Monitoring Committee, which checks with the students about whether the teaching schedule is being adhered to. The report of this Committee is shared with the Department Heads, and with the faculty who take the necessary action. There is a limit to what the college can do by way of Curriculum Planning and Implementation, since the curriculum is set by the University.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nill	Yoga	03/09/2018	01	Entrepreneurship	Yoga
Nill	Vastu Shastra	03/09/2018	01	Entrepreneurship	Vastu Shastra
Nill	Temple Management	03/09/2018	01	Entrepreneurship	Temple Management
Nill	Jyotish	03/09/2018	01	Entrepreneurship	Jyotish

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA (Journalism)	journalism	03/07/2018
BID	interior design	03/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Gujarati Economics Sociology	02/07/2018
MA	Gujarati Economics Sociology	02/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	89	75

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Finishing School [ Life skill, Employability skill, Functional English Skill and Spoken	01/01/2019	40
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NiL	0
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from the EMPLOYERS is utilized in making decisions about the following major issues: 1. Are there any aspects of curriculum which need refining - this is used to revise curriculum, but this serves more as feed forward to the University system, as ours is an affiliated college, not autonomous enough 2. Whether students need any special life skills or soft skills - this is used to devise courses and coaching to meet these requirements, and counsel the students accordingly 3. Are there any gaps in the students in the understanding of various subjects - this is used to feed back to the teachers, and a review is undertaken, with remedial actions as felt necessary. Feedback from the ALUMNI is utilized in making decisions about two major issues: 1. Do the students need to be aware of any adjustment issues while migrating from college life to work life 2. Which subjects do the students need to focus on for which type of career 3. What can the college do additionally to make the college</p>

relevant for the students 4. Are there any aspects of the teaching/learning process that the college needs to focus on. These are important feedbacks for the way the college monitors the teaching/learning process. Feedback from the PARENTS is utilized in making decisions about the following major issues: 1.To learn how the college is impacting the lives of the students 2.To learn if there are any difficulties the students have in attending or in meeting the academic requirements 3.To learn about future student pool and their changing preferences, characteristics and aspirations Feedback from the STUDENTS is utilized in making decisions about the following major issues: 1.To learn about their changing aspirations, preferences and influencers 2.To learn about their stressors and pain points 3.To learn about the blocks in their understanding of various subjects and performance improvements 4.To learn about administrative difficulties 5.To learn if they have issues they do not want to share openly but only under the cover of anonymity Feedback from the FACULTY is utilized in making decisions about the following major issues: 1.To find out the issues in delivery of instruction and teaching material 2.To learn about the characteristics of each class and their learning competence 3.To serve as a basis for improvement of teaching/learning process 4.To iron out the administrative and personnel issues

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Gujarati Economics Sociology	160	203	158
MA	Gujarati Economics Sociology	210	115	110
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	158	110	5	5	8

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	18	4	8	8	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the College has a very evolved system of mentoring, starting even before the admission. It is very essential and useful for a college which gets most of its students from the socially-economically-educationally disadvantaged sections, from the rural areas. Educational Survey – In the end of the year 2017-18, faculties visit the schools whichever are given to them. They give a lecture to the students about motivation for higher education and how to lessen the exam fear and collect the student address and contact details for admission. Faculties contact the HSC students to wish them for their exams. After the board results, faculties contact the students and divide them particularly as A, B C (A-Pass possibility for admission, B- Pass and yes/no for admission, C- Fail). Faculty field visit to A B students personally. Apart from this, they also visit the students those who are not studying. After all this procedure, at the time of admission faculties help the students for admission process and also contact the remaining students. This creates a personal bond between the students and the faculty which serves as the foundation for mentoring, as it starts off even before a student seeks admission, and the faculty and staff have visited the prospective student at her home. Students are encouraged to approach and seek advice, help or intervention from the faculty or staff through the mentors. Finally the learning from the Mentoring is shared within faculty to see if there are any patterns for the present, and any evolving patterns can be seen. Student Grievance Cell – This year we received 18 grievances from students and from that 17 problems were solved.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
268	18	1:14.8

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	8	3	2	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	HHM	Principal	N.S.Patel Arts college, Anand Expert Member of Selecting Professor Committee
2018	HHM	Principal	Interdisciplinary humanist and Samaj Vigyan, VVNagar selected as member of committee
2018	HHM	Principal	Parekh Brothers science college, Kapadvanj, Expert Member of Selecting Jr.Clerk Committee
2018	Asha Thakor	Lecturer	NET Cleared
2018	Asha Thakor	Lecturer	TAT Cleared
2018	Janki Joshi	Lecturer	TAT Cleared
2018	HHM	Principal	Awarded Yuva

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	Semester	11/03/2019	11/04/2019
MA	PG	Semester	11/03/2019	11/04/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the Continuous Internal Evaluation (CIE) system, we have managed to address the following issues in the system: 1. Appropriateness: the extent to which the system (1) tests the ability and learning of the students, (2) the extent to which it serves as feedback for students and faculty, and (3) the extent to which it helps them improve their performance subsequently. This is done principally by the faculty getting together after a Test and comparing notes on the performance, both within their area as well as across the areas. Then a decision is taken about how the students have actually performed, and classify them into Slow, Medium and Rapid Learners. Special and appropriate feedback is given to the students individually or in group as appropriate, and Remedial and Advanced classes are organised. 2. Integrity: to ensure that the question paper remains secret till the time of the exam, the paper setter sets the paper on her/his own computer, from which is transmitted, password-protected, over the network to the Central Computer. A printout is taken just an hour before the actual examination. Only the teacher knows the password. As a result, everyone knows that only the teacher knows what is there in the question paper, so there is no chance of leakage.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This Calendar is prepared at the beginning of every academic year, prior to commencement of the teaching session, in consultation with all faculty, and with review of experience of the previous years, and the University instructions and guidelines for the coming year. It is given to all students at the time of commencement (pravesh utsav), and they are instructed to be prepared for each module as per the Calendar. This helps them come prepared to class, thus they are able to take maximum advantage of the classroom time. Further, the College also has a Curriculum Monitoring Committee, composed of faculty, which physically goes from class to class and takes feedback from students about how far the curriculum has travelled. The information so gathered is compiled and compared with the expected progress, and any deficiencies or shortfalls are identified and discussed with the concerned faculty members and heads of departments, and remedied.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mahilaarts.org/result.html>,  
<http://www.mahilaarts.org/placement1.html>,

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA		72	71	98.61
PG	MA		58	55	94.83

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mahilaarts.org/feedback.html>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NiL	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Abhyaslaxi Vithyarthi Sajjata Shibir	Gujarati	02/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Singing Competition	Khristi Alvina Shankhla Monika Barot Chetna	College	03/08/2018	1, 2, 3
Rangoli Competition	Marvadi Alka Patel Bhumi Harijan Sejal	College	06/09/2018	1, 2, 3
Elocution Competition	Suthar Priyanka DAbhi Pakak Kureshi Ferjana	College	07/07/2018	1, 2, 3
Solo Act Competition	Vasava Heena Rabari Falguni Prajapati Arti	College	08/09/2018	1, 2, 3
Rangoli Competition	Marvadi Alka	Uni.Level Youth Festival	27/04/2019	1st
MA Sem-1 Eco	Desai Priyanka	Uni.Level	27/04/2019	1st

MA Sem-3 Eco	Yagnik Ridhdhi	Uni.Level	27/04/2019	1st
MA Sem-3 Eco	Mistry Hiral	Uni.Level	27/04/2019	2st
MA Sem-4 Eco	Yagnik Ridhdhi	Uni.Level	27/04/2019	1st
MA Sem-2 Guj	31 Out of 36	Uni.Level	27/04/2019	In Top 50
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nil	Nil	00	00	01/01/2018
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
06	00	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	00
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	2
Sociology	2
Gujarati	2
Psychology	1
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Pandit yug nu Sahitya Shastra	HHM	Parab	2019	0	00	0
Shreekushn a Vimarsh	BNP	Sarth Publ ication	2019	0	00	0
Charoter	Girish	Arth	2018	0	00	0

na Kheduto ni Varshik Kharch ane Awak	bhai	Sanklan				
Dipawali na mahaparav sathe Jodael Kathao	Girish bhai	Gurjar Sandesh	2019	0	00	0
Mudiwad na Bavi Na Sandhrbh Ma Karl Marks ane Shumpiter na Vicharo ni Tulna	RRP	Arth Sanklan	2019	0	00	0
Mulyo na Khyal no Udabhav	RRP	Arth Sanklan	2018	0	00	0
Nishfaltao nu Vaighanik Mulyakan	PNP	Gharshala	2018	0	00	0
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NilL	NilL	NilL	2018	0	0	00
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	22	17	32
Presented papers	5	5	8	13
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
28-8-18 Rakshabandhan Celebration with	NSS	2	10

traffic police			
17-9-18 to 29-9-18 Cleanness Campaign Program	NSS	2	90
31-12-18 1 Day Camp	NSS	2	80
22-9-18 Abdhjan madal donation collected by nss students	NSS	2	10
12-4-19 27-4-19 College Establish day Celebration	NSS	2	27
14-1-19 Aandan to Nirant Sevashram	NSS	2	10
Salter home visit	NSS	2	22
4-3-19 to 10-3-19 7 Day Camp Akdol	NSS	2	100
14-2-19 Ayushman Yojna	NSS	2	170
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Fund collection- Social work NSS	Shield	Andhjan Manal, Nadiad	1
Easy Competition	Second Certificate and prize money	Arts com. College, Mahudha	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Poem Reading Competition [Guj]	UTS Mahila Arts College, Nadiad	Poem Reading Competition	1	26
SwaRacit Poem Reading	UTS Mahila Arts College, Nadiad	SwaRacit Poem Reading	1	1
Poem Writing Competition	Anand Arts college, Anand	Poem Writing Competition	1	1
Hindu Anath Ashram [Study Tour] [socio]	Nadiad	Hindu Anath Ashram [Study Tour]	1	31
Remand home [Study Tour]	Nadiad	Remand home [Study Tour]	1	12
Slum area visit and distribute	Nadiad	Slum area visit and distribute	1	27

cloths		cloths		
Nav Prabhat Vyasan Mukti Kendra [Study Tour]	Nadiad	Nav Prabhat Vyasan Mukti Kendra [Study Tour]	1	15
Bharat Gaurav Yatra	Nadiad	Bharat Gaurav Yatra	1	8
Morari babu Lecturer	Santram Mandir, Nadiad	Morari babu Lecturer	1	98
Study Tour [Eco]	Parale Biscuit Pvt. Ltd.,	Study Tour [Eco]	1	35
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Exposure to Industry requirements	266	Cogent E-Service Pvt.Ltd - Vadodara Ecamat H. R. India Pvt.Ltd.-Ahmedabad C.V.K. Parivar Nidhi Ltd., Nadiad Maclife Incurrence company Ltd.-Anand [Zomato ] Cart Hero Technology Pvt.Ltd.-Nadiad	02
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#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Exposure to Industry requirements	Live Interaction	Cogent E-Service Pvt.Ltd - Vadodara Ecamat H. R. India Pvt.Ltd.-Ahmedabad C.V.K. Parivar Nidhi Ltd., Nadiad Maclife Incurrence company Ltd.-Anand [Zomato ]	07/03/2019	08/03/2019	266

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Technology P  
vt.Ltd.-Nadi  
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Samju Laxmi Hospital, Nadiad	04/10/2018	Monitoring Student Health	255
Dahyi Laxmi Library Nadiad	23/09/2018	Understanding Curriculum other aspects	528
T.J.Patel commerce college, Nadiad	01/04/2018	Student change programme	315
M.D.Shah College, Malad, Mumbai	01/12/2018	Student change programme	108
No file uploaded.			

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1437804	1109073

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	Lite 2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11039	48823357	0	0	11039	48823357
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under



Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
All faculty	According to Subject	Educational Media And Resources Centre, UTS Mahila Arts College, Nadiad	01/07/2018
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	20	1	1	5	6	20	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	20	1	1	5	6	20	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Educational Media And Resources Centre, UTS Mahila Arts College, Nadiad	<a href="http://www.mahilaarts.org/index.html#">http://www.mahilaarts.org/index.html#</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.35	5995	0.28	42736

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our policies and procedures for maintaining and utilizing our assets stem from the basic philosophy that the asset is useful if it is maintained properly, and it is up to us to make sure it is in usable condition - or to take action. (1) We first created a List of the Facilities that the College was having, and then the Register of all the Assets and Equipment in the College, normally known as the Dead Stock Register. This had to be done as the old one was worn out. (2) All equipment and assets were classified with the respective Facilities or Units of the College. (3) Then this Register was updated and verified physically. (4) Any discrepancies were resolved. Some items had been lent out to other institutions and were brought back. A few items could not be traced, and were finally marked as "Missing" in the Register. (5) From these, separate

lists were made about the maintenance needs of the assets, and respective Maintenance Schedules were drawn up. (6) Then a Maintenance Calendar was drawn up, which gives advance warning of the upcoming maintenance needs of the different equipment, assets and facilities, so that the needs can be addressed as Preventive Maintenance. This helps us in three ways: (i) it minimises the chance of accidents, harm and damage (ii) it minimises the repairs cost (iii) it makes the equipment available for a longer time (the "uptime") (iv) it prolongs the life of the asset. (7) Things do break down unexpectedly. So, over and above the Maintenance Calendar, all people concerned with any assets, or when they use any equipment, are trained to give the object a look-over whenever they use it, preferably before using it as well as after the use, before packing it for storage. Any potential damage seen at this stage is reported to the concerned person, who is empowered to act on this immediately, further minimising the chances of breakdown, and consequent harm, damages or disruption. (8) Any asset not usable for a period pending repairs is labeled so very prominently, or with a clear warning for its use, so that it may not harm the user, and further damage may be avoided. (9) Finally, if the asset is found unrepairable, it is removed from the regular facilities, and disposed off as and when appropriate. There is a process specified for this also, depending on the Disposal Process specified by the manufacturer.

<http://www.mahilaarts.org/library.html> <http://www.mahilaarts.org/facility.html>  
<http://www.mahilaarts.org/computerlab.html> <http://www.mahilaarts.org/teachingtools.html>  
<http://www.mahilaarts.org/sports.html>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC ST OBC Minority Physically Handicap	205	525000
Financial Support from Other Sources			
a) National	Poor girls help	5	10750
b) International	00	0	0
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Diploma in Yoga	03/09/2018	22	Shree Somnath Sanskrit University
Diploma in Vastu Shastra	03/09/2018	20	Shree Somnath Sanskrit University
Diploma in Temple Management	03/09/2018	26	Shree Somnath Sanskrit University
Diploma in Jyotish	03/09/2018	7	Shree Somnath Sanskrit University
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	G.K. Test [World inbox acedamy, vvnagar]	0	151	0	0
2018	G.K. Test [Vikas VArtud, Bhavnagar]	0	97	0	0
2018	Personality development seminar	0	528	0	0
2018	Personality development seminar	0	528	0	0
2018	Orientation Seminar	0	528	0	0
2018	Workshop on Competitive Exams	0	528	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	17	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Cogent E-Service Pvt.Ltd - Vadodara Ecamat H. R. India Pvt.Ltd.-Ahmedabad C.V.K. Parivar Nidhi Ltd., Nadiad Maclife Incurrence company	266	119		0	0

Ltd.-Anand [Zomato ] Cart Hero Technology P vt.Ltd.-Nadi ad					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	325	HSC, BA	Gujarati, Economics, Sociology	UTS Mahila Arts College, Nadiad	BA, MA, PGDCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli	college	1
Mehndi	college	1
Elocution Competition	college	1
SPIC MACAY (flute player Ronu Majmudar)	International	528
Singing Competition	college	1
SPIC MACAY (Saragi Vadak Shree Murad Ali Mithileshdas)	International	528
Inter College Youth Festival (Rangoli)	Uni. Level	1
Inter College Youth Festival (Light Vocal)	Uni. Level	1
Inter College Youth Festival (Group	Uni.. Level	1
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

2018	certificat e	National	2	0	00	Chauhan Mamta Sankhla Monika
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Council to serve in place of the "Student Union" set with its own objectives with the guidance of the institute A faculty leads the Council with a final year student being the general secretary. Students are encouraged to be a part of the decision-making process supporting democratic form of governance. This is achieved by • Forming a student council with class representatives • Representatives of all student related activities • Involving class representatives and batch representatives in the meetings held by heads of the departments with the class teachers A unique feature of the Institute is the Art of Living program conducted for both faculty and students. This program is completely sponsored by the management. Moreover, in all decision-making bodies the student representatives hold a good position and also participate in any decision making with their opinion. In IQAC cell the student's members also plays a pivotal role. In Grievance Cell, all decisions are decided in a congenial environment.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

1000

5.4.4 – Meetings/activities organized by Alumni Association :

3/2/19

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Decentralisation:** Four major operational areas have seen a great degree of decentralization in the last year: i) Academic [Curricular]: The Heads of respective Departments look after the preparation of the Academic Calendar, with broad session plans, in consultation with faculty. ii) Co-curricular: each activity is identified, and a person is put in charge for the proper functioning. iii) Administrative: here also, each activity such as admissions, form-filling, scholarships etc. is made a responsibility for a person identified for it, and where necessary, a faculty member is also made in-charge of this. **Participative management:** two major aspects are covered one is the Curricular Progress Monitoring Committee, which is composed of the faculty, and which monitors after half of every term is over, to see if the syllabus is covered as per schedule. In case of shortfall, the faculty member is consulted. The major activity of the College being curricular, this is Participative

Management in the main area of operation of the College. The second is the Library. Unfortunately the Government has not yet filled the post of the Librarian which has been lying vacant for the last 5 years. Hence, we have only a faculty member who can only supervise the operations, not operate it like a full-time Librarian. Also, the College has formed a Library Committee of five students, who step in and perform the duties of the Librarian by turns, to provide signal service to their colleagues. - Apart from this, - Free ST Bus Pass form signature authority is given to Assoc. Prof Dr. Bhavika Parekh. - "Bona fide" Certificate signature authority is given to Assoc. Prof Dr. Bhavika Parekh

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students get the Admission on Merit Basis, as per University guidelines and norms.
Industry Interaction / Collaboration	Visits to industries and other institution are organized to help students in gaining practical knowledge and field experience. A case study on recession was organized by the economics department of the institute for teaching purposes. MOU has been made with Samjulaxmi Hospital for Medical Check-up of Students, MOU made with A.S.Dahilaxmi Library so that students and faculty members get study materials.
Human Resource Management	Here we have only girls as students. Most of them belong to rural area. So we try to give them chance to recognize their skill and improve it. Gujarat Government also celebrates 50 years of establishment of Gujarat state and due to that we celebrated "Saptadhara". Where our students have taken part actively. Cultural program, sports activities etc. were organized.
Library, ICT and Physical Infrastructure / Instrumentation	College has a huge library with Sole software, Class rooms of college are equipped with ICT i.e. chalk and blackboard free classrooms Separate theatre and Seminar hall.
Research and Development	In our college minor and major research projects are undertaken offered by UGC. Principal also encourages the staff members to present papers in seminars, workshops, and conferences in different levels. We also organize such programs with the support of UGC and Gujarat University, Principal and other staff

	member have Ph.D. guide ship. Articles and books are written by our learned staff members. One major research is going on and three minor once are proposed.
Examination and Evaluation	College conducts exam as per the University pattern. The Evaluation is done as per University guidelines and norms.
Teaching and Learning	In the beginning of the year academic calendar is prepared and every staff member has to work as per this. Every staff member prepares his/her own teaching plan (unit wise plan). These plans are submitted in the beginning of the academic semester. Here we also give BISAG lectures, experts of the subjects are also invited to deliver lectures. Assignments are given to students, classroom discussions, multimedia teaching, project work are also introduced in college. We also organize educational tour of different department. We also have extra English class for weaker students in English.
Curriculum Development	College follows the Curriculum planned by the affiliated University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Each department is provided with computers having internet facility. • The institute Central Library has adequate no. of books, journal, and computer with internet facility. • Library facilities provided by the institute for the students and faculties.
Administration	• Wi-Fi facility throughout the institute. • Internet access to all machines • Leave and Attendance of Faculties can be tracked through the IEMCRP software
Finance and Accounts	Tally System for maintaining the accounts in accounts department.
Student Admission and Support	College has created its own, dedicated Management Support Software o As per discussions in the previous year, the following features were added in this Software: ? Student I-Card printing ? Student birthday display ? Student result tracking ? Student Internal Marks system.
Examination	College conducts exam as per the

University pattern. From this year, we have completely converted as many of the Examination Process to computerisation as possible. These are described below:

- The question paper is set by the faculty on their own PC, protected by password and transferred to the Examination Centre over LAN only, without a physical copy. The password being only with the Paper Setter, complete integrity is being maintained.
- The Sitting Arrangement for the examination is prepared by the Software itself, which generates a list of the sitting arrangement, the examination schedule, how many students for each subject in each hall at which time slot.
- One hour before the time of the examination, the Examination In-charge and the concerned Paper Setter jointly take the print-out of the required number of copies of the respective paper for each Exam Hall, put this in an envelope and seal it. These packets are then taken directly to the respective Exam Hall.
- This e-governance system ensures complete integrity of the Paper Setting system.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	00	00	00	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NiL	NiL	01/01/2018	02/01/2018	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
---------------------------------------	---------------------------------	-----------	---------	----------



programme				
Samarpan Arts And Com. College, Gandhinagar State level seminar	1	10/09/2018	10/09/2018	01
Samarpan Arts And Com. College, Gandhinagar State level seminar	1	10/09/2018	10/09/2018	01
Sahitya acadmy ane Gujarat Vidhya Sabha, Ahemdabad State level seminar	1	02/09/2018	02/09/2018	01
State level student seminar , UTS Mahila Arts College, Nadiad	18	02/02/2019	02/02/2019	01
Seminar, VVnagar	1	31/01/2019	31/01/2019	01
Gujarati Sahitya Parisad, State level seminar, Surat	1	10/01/2019	12/01/2019	03
Arts com. College, Kapdwanj State level Seminar	1	05/01/2019	05/01/2019	01
State level seminar, Anand Arts College, Anand	2	08/12/2018	08/12/2018	01
Vidhya Vistar, State level seminar, Mahendabad	1	11/08/2018	11/08/2018	01
Lokvidhya State level Seminar, VVNagar [Guj]	1	27/08/2018	27/08/2018	01
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	2	0	1

### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>- Free medical facility at well-known city hospital is available to all the lady staff members - Fee relaxation for the children of the teaching staff members, if they study in our institution - Maternity and paternity leave is also provided to the faculty members - Maternity and paternity leave is also provided to the faculty members - In case of accidental death there is a group insurance of Rs: 1,00,000/- is available for all the staff members - If a faculty member dies on duty the college provide Rs 5,00,000/- financial help to his/her family in terms of state govt. rules. - Group Insurance scheme for the employees of non-govt. College in Gujarat state:-</p>	<p>Uniforms are provided to class IV employees - The non-teaching and administrative staff can avail a loan from the management up to Rs 30,000/- at any emergencies. - Fee relaxation for the children of the non-teaching staff members, if they study in our institution - Maternity and paternity leave is also provided to the faculty members - In case of accidental death there is a group insurance of Rs: 1,00,000/- is available for all the staff members. - If a faculty member dies on duty the college provide Rs 5,00,000/- financial help to his/her family in terms of state govt. rules. - Group Insurance scheme for the employees of non-govt. College in Gujarat state:-</p>	<p>Free medical facility at well-known city hospital. MoUs signed with Samjulaxmi Hospital, Nadiad for monitoring students' health. - Free access to the most prominent Public Library of the District, A.S. Dahilaxmi Library, Nadiad, which has been adjudged as the Best District Library by the State Government, as per an MoU signed with them - legal aid - Travel reimbursement facility is provided in form of State Govt. rules.</p>

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a system of Internal Audit by a fully qualified practicing Chartered Accountant, every month. This is done currently by Mr. Chetan Shah, FCA. The Auditor compares the Budget and actual expenses as shown in the College books, and any discrepancies are explained in writing to his satisfaction, so that there may be no problems during the statutory and government audits.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
College	97241	Donation
No file uploaded.		

#### 6.4.3 – Total corpus fund generated

492130

### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Management
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents and Teacher Association meeting arranged on BA [12/8/18] and MA [31/7/18], parent attended the meeting. - College arranges Alumni Association meeting at Campus. Feedback and suggestions are discussed during IQAC meeting.

6.5.3 – Development programmes for support staff (at least three)

1) Induction training for the fresh recruits, which included computer training where appropriate 2) Special on-the-job training for experienced staff, as per the changing Operations System and Standard Operating Procedures. Not all of these are due to our initiatives, but are to be implemented due to requirements of the affiliating University or governments, both state and centre. 3) Suggestion schemes, both public and anonymous, to ensure we get the best improvements necessary and available for us.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. There is increase in Guest Faculty Lectures, Faculty seminar, Student Seminar and Faculty Articles and expert lectures compared to previous year's activities. 2. More villages are added into educational survey. 3. Plantation of 100 plants like Gulmahor, Parijat, Karan, Jasud, Jasmine Tulsi in College Campus. students took part in this activity. And 200 Neem, 100 Nilgiri tree saplings were also planted at the College Campus. Most importantly, students are explained the benefits of the plantation, of each type of tree, and the kind of maintenance and care required for each type.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Gujarat Government [knowledge consortium of Gujarat s cheme]Finish ing School [ Life skill, Employabilit y skill, Functional English Skill and Spoken English	01/01/2019	01/01/2019	01/03/2019	40

	Skill ]				
2018	sewing class [PMKVY]	01/02/2019	01/03/2019	01/03/2019	10
2018	Beauty Parlour [PMKVY]	01/02/2018	01/03/2018	01/03/2018	9
2018	Arranged GK competition under IQAC Placement Cell.[World inbox academy]	15/02/2019	15/02/2019	19/02/2019	1
2018	Arranged GK competition under IQAC Placement Cell.[Vikas Vartud, Bhavnagar]	30/09/2018	30/09/2018	30/09/2018	1
2018	encouragemen t for women empowerment organized women job fair	07/03/2019	07/03/2019	07/03/2019	266
2018	organized In ternational Music progra mme[SPIC MACAY] in college by flute player Ronu Majmudar and Sarangi Vadak Shree Murad Ali Mithileshdas	08/09/2018	19/02/2019	19/02/2019	528
2018	Fifteen day women empowerment celebration	03/08/2018	03/08/2018	03/08/2018	528
2018	Student exchange programme M.D.Shah Arts College Malad, Mumbai	03/01/2019	06/01/2019	19/01/2019	108
2018	Women's care Course [T.F.]	01/02/2018	01/08/2018	01/08/2018	30

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Journalism	01/07/2018	11/03/2019	4	7
ID	01/07/2018	11/03/2019	3	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
- Plantation Program is organised every year at our college Campus by NSS wing. - 7 Day Camp At Akdol - Water Harvesting - Rakshabandhan Celebration with traffic police - Celebration of Yoga Day in College Campus. - Awareness of Cleanliness program in college campus, - Students Faculties collected food and contributed money on Makarsankranti Festival and gave to the Nirant Sevashram.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	1
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	25/05/2019	30	Contact of Rural Students, Neighbourhood Outreach	Counselling of Rural Students, Neighbourhood students	546
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Human Values Document	01/07/2018	The Human Values Document is displayed prominently and discussed informally in many meetings. A formal review is not undertaken unless formally requested, in order to prevent frivolity.
Code of Conduct for all staff	01/07/2018	Code of Conduct is cited as often as required principally to maintain a sense of fairness in administration, and only rarely to take punitive action.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rakshabandhan Celebration with traffic police	28/08/2018	28/08/2018	10
Cleanness Campaign Program	17/09/2018	29/09/2018	90
1 Day Camp[nadiad]	31/12/2018	31/12/2018	10
Abdhjan madal donation collected by nss student	22/09/2018	22/09/2018	10
College Establish day Celebration	21/04/2019	27/04/2019	27
Aandan to Nirant Sevashram	14/01/2019	14/01/2019	10
Salter home visit	28/02/2019	28/02/2019	22
7 Day Camp Akdol	04/03/2019	10/03/2019	100
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>- Plantation Program is organised every year at our college Campus by NSS wing.</p> <p>- Plantation of 100 plants like Gulmahor, Parijat, Karan, Jasmine Tulsi in College Campus. 50 students took part in this activity.</p> <p>- College also organises Plantation programs, distributes saplings to the students to plant trees at their nearby area.</p> <p>- Celebration of Yoga Day in College Campus.</p> <p>- Awareness of Cleanliness program in college campus,</p> <p>- During the year, free OPD is arranged for students.</p> <p>- Each Department has prepared a list of Slow, Medium and Fast Learner students, to strengthen teaching learning process of students. From this list arranged extra classes for them.</p> <p>- To make the teaching learning process accurate in college and to check whether the teaching is going on according to the academic planner. For this, made committee of three members.</p> <p>- Water harvesting is practiced in the college.</p> <p>- 200 Neem, 100 Nilgiri tree saplings were planted at the College Campus.</p>
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

- in Encouragement for women empowerment organized women job fair
- Arranged GK competition under IQAC Placement Cell.
- Fifteen day women empowerment celebration
- Drop Out rate reduced and more villages are added into educational survey.
- Each Department has prepared a list of Slow, Medium and Fast Learner students, to strengthen teaching learning process of students
- organized International Music programme[SPIC MACAY] in college by flute player Ronu Majmudar and Sarangi Vadak Shree Murad Ali Mithileshdas
- Organise certificate course Gujarat Government [knowledge consortium of Gujarat scheme]Finishing School [ Life skill, Employability skill, Functional English Skill and Spoken
- Gujarati department organized a state level seminar for students on 2-2-19. 400 students participated and 20 lecturers from different colleges gave lecture to students on different topics.
- Interdisciplinary lecture were taken by college , Journalism and interior Designing lecturers like: Journalism and economics student interdisciplinary lectures interior Designing and sociology student interdisciplinary lectures interior Designing and psychology student interdisciplinary lectures
- Organise certificate course [PMKVY] sewing and Beauty Parlour class
- Organize Student exchange programme with M.D.Shah Arts College Malad, Mumbai 108 students participated in it

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mahilaarts.org/bestpractice.html>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The teaching and non-teaching staff of the College personally visited a total of villages around Nadiad as well as the slum areas, and counselled potential students for Higher Education. They were able to convince 93 students from the General category, 76 from the SC, 13 from the ST, 305 from the OBC, and 41 from the minorities, totalling 528 students, to seek admission to the College.

Provide the weblink of the institution

<http://www.mahilaarts.org/index.html>

### 8.Future Plans of Actions for Next Academic Year

1. To encourage students for better results.
2. To start new skill development courses.
3. To organize more programs like music, dance, art etc.
4. Encourage students for more sports activity.
5. Encourage students to take part in cultural activities.
6. To do more activities under NSS and more women empowerment programs under CWDC.
7. Organize more job fairs, so that students can get placement.
8. Encourage staff for further studies and training.
9. Organise State level Seminars
10. Student Exchange Programmes at Inter-state and Inter-university levels
11. Community Outreach and Talent Promotion programmes for students
12. Strengthening of academic and research competence of college faculty